The CI View
Correction & Takedown Policy

Our Commitment to Accuracy

The CI View is committed to accurate, fair and responsible journalism. We take errors seriously and are committed to correcting them promptly when they occur. If you believe you have found a factual error or have a concern about published content, we encourage you to reach out to us at theciview@csuci.edu.

Corrections Policy

The Editor-in-Chief maintains ultimate authority over all correction decisions. All correction requests should be submitted to theciview@csuci.edu with a clear description of the alleged error and any supporting documentation.

Once a correction request is received, The CI View will:

- Review the claim and any supporting evidence provided
- Determine whether a factual error occurred
- Issue a correction at the bottom of the piece in question if warranted

Note on notification:

While The CI View makes every effort to communicate with those who submit correction requests, we cannot guarantee direct notification in all cases. We encourage requestors to check the piece in question for any updates.

Please note the following:

- Statements given willingly to a reporter are not subject to removal after the fact.
- Information that is a matter of public record, including police reports and government documents, are not subject to removal.
- Minor factual inaccuracies that do not significantly alter the essence or overall meaning of a story are not considered grounds for a correction under the substantial truth doctrine.
- The CI View cannot be held responsible for failing to update a past piece when circumstances change after publication.

Takedown Policy

It is The CI View's policy not to remove published content from its website or social media platforms. Content that was lawful to publish at the time of publication does not become improper simply because time has passed or because a subject later finds the content uncomfortable or embarrassing.

Takedown requests will be considered only in the following limited circumstances:

- The piece contains serious factual errors that fundamentally alter the accuracy of the piece
- Publication of the content creates a significant legal or ethical concerns not present at the time of original publication

Takedown requests will not be granted for the following reasons:

- A source regrets a quote they willingly provided to a reporter
- A subject finds the content embarrassing or personally uncomfortable
- Circumstances surrounding the story have changed since publication
- Personal reasons unrelated to factual accuracy

All takedown requests are reviewed and decided solely by the Editor-in-Chief. To submit a takedown request, please email theciview@csuci.edu with a full explanation of your request and any supporting documentation.

Contact

All correction and takedown requests should be directed to:

theciview@csuci.edu
The CI View | Associated Students Inc. | Cal State Channel Islands

Policy Approval

By signing below, The CI View leadership team acknowledges that they have reviewed this Correction and Takedown Policy and approve its adoption for the 2026–2027 academic year.

Kaylee Holsworth
Kaylee Holsworth (Sep 16, 2026 08:06:40 PDT)
Editor-in-Chief

09/16/2026
Date